

8/1/05

## Questions and Responses

National Institute of Mental Health (NIMH)  
Outreach Partnership Program

### 2005 Solicitation for Proposals

#### For the Following States and the District of Columbia:

Alabama, Alaska, Arkansas, Arizona, Delaware, Georgia, Hawaii, Illinois, Indiana, Iowa, Michigan, Mississippi, Missouri, Montana, New Mexico, Nevada, North Carolina, Oklahoma, Oregon, Rhode Island, South Dakota, Washington, West Virginia and Wyoming.

The following questions about the Solicitation for Proposals were submitted by representatives of organizations interested in applying to become NIMH Outreach Partners. The closing date for questions was July 15, 2005. Responses were prepared by NIMH.

1. **Question:** My organization is currently an Outreach Partner. If my state is not listed in the current solicitation, do I still need to respond to this solicitation to maintain my organization's position as NIMH Outreach Partner?

**Response:** No. Only organizations in the District of Columbia or states listed on the current solicitation may respond to the 2005 solicitation.

2. **Question:** If my state is not listed in the current solicitation when will I eventually have to respond to a solicitation?

**Response:** About this time in 2006 we will be issuing a solicitation for proposals from those states not listed in this solicitation.

3. **Question:** My organization is not currently an Outreach Partner. My state is not listed on the current solicitation, but I am interested in being an Outreach Partner. Will I have a chance to compete for the position?

**Response:** Yes. In 2006 we will be issuing another solicitation for proposals from organizations in the remaining states.

4. **Question:** I am an individual interested in being an Outreach Partner; can I apply?

**Response:** No. NIMH Outreach Partners program is intended for non-profit organizations only, and not individuals.

5. **Question:** What are the reporting requirements for NIMH Outreach Partners?

**Response:** Outreach Partners are required to document their work for the program twice a year. Web-based progress reports must be completed in the spring and Web-based partner project reports must be completed in the fall.

6. **Question:** I am a current partner and I am responding to the solicitation. Is it permissible to identify a different priority population from the last time that we applied?

**Response:** Current partners are permitted to identify different priority populations. A priority population is a historically underserved group. All applicants should identify priority populations as outlined in the solicitation.

7. **Question:** In the past, colleges and universities were eligible to be Outreach Partners. Is it the same for this solicitation?

**Response:** Yes. Colleges and Universities with IRS not-for-profit status are eligible to apply.

8. **Question:** We are a statewide information center, administratively located at a state university. We are non-profit and tax exempt, but are technically a 501c6 organization (instead of 501c3). Are we eligible to submit for this program?

**Response:** Yes. Organizations that are tax exempt, with a not-for-profit status, under any section of the United States tax code are eligible to apply.

9. **Question:** I am the executive director of my organization and we will be applying to be an Outreach Partner. Although not a researcher, I am a board certified physician and I keep up with relevant mental health and substance abuse research. May I serve as my organization's science advisor?

**Response:** An individual within an organization may serve as the group's science advisor as long as he or she conforms to the requirements outlined on page 6 of the solicitation. These requirements state that he or she should be a psychiatrist, psychologist, neuroscientist/neurobiologist, or doctoral level social worker.

10. **Question:** I would like to contact the program officer for the Outreach Partnership Program. How do I do that?

**Response:** The project officer can be reached through this e-mail: NIMHPartnersSFP@mail.nih.gov. However, there will be no communications or responses to individual questions before Outreach Partnership awards have been made and the last day to submit related questions was July 15, 2005.

11. **Question:** Are pediatric specific institutions eligible to apply?

**Response:** While pediatric-specific institutions are eligible to apply, organizations chosen to be Outreach Partners must commit to disseminate science-based information on mental illnesses and substance abuse throughout the entire population of the state.

12. **Question:** Will NIMH award more than one Outreach Partnership Position to any one state?

**Response:** No. Only one Outreach Partner will be chosen for each of the states in the current solicitation. Some organizations may choose to respond to this solicitation together as co-partners. In this situation, one organization will serve as the primary Outreach Partner and the other(s) will serve as the secondary organizational Partner.

13. **Question:** a. NIMH already has an Outreach Partner in my state. Should I still apply?

**Response:** Yes. You should apply if you feel that your organization can meet the requirements to be an Outreach Partner. Current Outreach Partner organizations that would like to continue to be Outreach Partners and are located in the states listed on this solicitation should also respond to this solicitation.

b. Will there then be two in my state?

**Response:** No, there will not be two in your state.

14. **Question:** Can organizations with a national or regional reach be Outreach Partners?

**Response:** No. Outreach Partner positions are state specific. However, the Outreach Partnership Program does have National Partners. For information on joining this part of the program, please see:

<http://www.nimh.nih.gov/outreach/partners/partners.cfm#national>.

15. **Question:** Can local organizations be Outreach Partners?

**Response:** Yes. Local organizations that have state-wide information dissemination ability and are qualified as outlined in the solicitation can be Outreach Partners.

16. **Question:** Is this a single year grant or multi-year grant?

**Response:** These positions are one-year positions that are renewable up to four years.

17. **Question:** Our organization was unable to send a Letter of Intent; can we still apply?

**Response:** Yes. Letters of Intent were not mandatory, so therefore your organization is still eligible to respond to the current solicitation.



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